

Dear all,

As a part of international cooperation activities with EMBL, we would like to expand the current registration fee support system to support the following collaborative activities in order to strengthen our cooperation with EMBL.

- In addition to participation in EMBL/EMBO symposia or workshops (not necessarily held in Heidelberg but also in out-stations), we will support and encourage exchange of information related to research and the implementation of collaborative studies including the introduction or licensing of new technology.
- If a symposium/workshop will be held at EMBL, including out-stations, it is recommended that you visit the laboratory(-ies) related to your work to exchange information.
- We will support up to 300,000 JPY for travel expenses and living expenses with the budget of the Office of International Cooperation (if this is not enough to fund your visit, please fill in the gaps by yourself or with your lab).
- Those eligible are faculty, research staff, postdocs, and graduate students. In the case of applications from non-PIs, please get permission and a recommendation from your PI.
- You will be responsible for registration to the symposium/ workshop and contact with the lab at EMBL directly and must inform the Office of International Cooperation. They will go through the procedures for budget use.
- After returning to Japan, you are asked to submit a report of your visit to EMBL with your photo(s) approximately filling in a piece of A4 paper. Because we will post evaluation data or newsletters etc. on the website, please pay attention to the details of reports.
- Please contact the Office International Cooperation, once the outcome of your collaboration has been published as a paper.
- Your application can be received at any time so please send your application form (free format) including the following information to the

Office of International Cooperation (irenkei@nibb.ac.jp), while it is recommended that you contact us in advance it is not essential. The screening results are determined by the Committee of International Cooperation.

- Applicant's name, affiliation (lab name), job title/ grade
- Title and date of the symposium/workshop, the name of laboratory you hope to visit
- A rough period and schedule of your visit
- Purpose and motivation of your visit
- Research plan and readiness (including ongoing interaction and exchange, if applicable)
- Others comments, for example your future research hopes and goals
- Recommendation of your PI if you are not a PI

We look forward to receiving your application.

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